



# CITY OF LONG BEACH

## FIRE RECRUIT INFORMATION SHEET



The purpose of this document is to provide information about the recruitment and selection processes for the City of Long Beach Fire Recruit examination. The recruitment process is coordinated by the Civil Service Department and the selection process is conducted by the Long Beach Fire Department (LBFD).

### **PHASE I (Recruitment) – CIVIL SERVICE DEPARTMENT**

The first phase of the selection process is conducted by the Civil Service Department. This phase consists of verification of minimum qualification, the online application, and completion of the National Testing Network (NTN) FireTeam entry-level, firefighter examination which includes 4 parts: a human relations video, reading, math, and mechanical aptitude examinations.

#### **Applications**

**\*\*\* ONE-WEEK FILING \*\*\***

**Applications** are available beginning Friday, **November 1, 2019** and must be submitted by 4:30 p.m. on Friday, **November 8, 2019**. Applications for Fire Recruit may be accessed on-line at [www.longbeach.gov/civilservice](http://www.longbeach.gov/civilservice). Only complete applications will be considered.

**National Testing Network (NTN) FireTeam Examination** – Completion of the FireTeam entry-level, firefighter examination is required. All testing must be completed through National Testing Network (NTN) **by November 15, 2019**. Applicants are encouraged to visit the website [nationaltestingnetwork.com](http://nationaltestingnetwork.com) for more information and to schedule a testing date as soon as possible.

**NOTE:** a fee is required to take the FireTeam examination, but fee waivers are available through the City of Long Beach, based on financial need. Please click on the link to complete the required fee waiver form and submit proof of financial need: FireTeam Fee Waiver Request. **The deadline to submit the request and proof of financial need is November 1, 2019.**

The FireTeam examination consists of four parts:

1. **Human Relations Video** – The human relations video scenario test is weighted 100%. This video-based test is a timed, multiple choice test of teamwork and human relations skills specifically designed for the firefighter job. After viewing a video segment applicants are required to identify, in a brief timeframe, the best and worst course of action. In the last section of the video scenario test, the applicant must answer questions about the firefighters depicted in the video scenarios.
2. **Reading Test** – The reading test is qualifying. The reading test is designed specifically for the firefighter job which requires the on-going study of difficult and technical materials. The test is based on training materials and the applicant is required to choose a word that best fits the blank.



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3. **Math Test** – The math test is qualifying. The math test is designed specifically for the firefighter job. The questions are presented on video and are based on the type of math that firefighters must use on a regular basis as part of the job. Basic areas covered include: addition, subtraction, multiplication, division, and proportions.
4. **Mechanical Aptitude** – The mechanical aptitude test is qualifying. The mechanical aptitude test is also video-based and measures mechanical aptitude by troubleshooting an animated brick-making factory. The applicant will view a detailed introduction to the animated brick-making factory and then answer multiple-choice questions about the factory.

**Application Status & Notifications** – After the examinations have been scored, all applicants will be notified of their final application status no later than January 10, 2020. If you have not received notification by that date, contact the Civil Service Department at (562) 570-6202.

**Eligible List** – Candidates who meet the minimum qualification and are successful in all four parts of the FireTeam Examination will be placed on the Fire Recruit eligible list. A minimum rating of 70 on the Human Relations Video examination is required to qualify; all other portions of the FireTeam examination are pass/fail. Certification by score bands may be considered based on an analysis of test results. The Fire Recruit eligible list will be certified to the Fire Department.

### **PHASE II (Selection) – LONG BEACH FIRE DEPARTMENT**

Fire Recruit candidates certified to the Fire Department may be required to submit a resume and/or complete an online survey outlining their additional qualifications or related experience/education. More information will be available from the Fire Department at a later date.

The first step in the selection process is the Physical Ability Test (PAT). Candidates will be required to complete a series of fire fighting tasks wearing safety equipment: turnout coat, breathing apparatus (shell and empty bottle), helmet, and structural fire fighting gloves. The dates for the PAT will be announced at a later time.

Candidates that are successful in the PAT will be considered for a series of interviews. Interview dates and times will be scheduled at a later date, as the selection process progresses.

Selected candidates will be issued a conditional offer of employment and will be required to pass a thorough background investigation and job-related medical and psychological examinations.



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When all conditions of employment have been met (candidate passes background and receives medical and psychological clearances), selected candidates will be hired as Fire Recruits. Fire Recruits are required to attend the Long Beach Fire Academy Drill School. The Fire Academy training is paid and is 16-18 weeks in length. The Fire Academy includes comprehensive and intensive academic and physical training on a 4/10 schedule (four days a week, ten hours a day). Upon graduation, Fire Recruits are promoted to Firefighter and are assigned to a fire station for a probationary period of 2,912 scheduled hours (approximately 1 year). It is anticipated that the Fire Academy will begin early or late fall of 2019. An orientation is usually held approximately one week before the start of the Fire Academy.